



Mappleborough Green Parish Council, Ankcorn House, Birmingham Road, Mappleborough Green,  
Warwickshire, B80 7DJ, Telephone: 07749 729940 Email: [clerk@mg-pc.uk](mailto:clerk@mg-pc.uk), [www.mg-pc.uk](http://www.mg-pc.uk)

## NOTICE OF MEETING

The Annual Meeting of Mappleborough Green Parish Council will be held on Monday 20th May 2024 , starting at 7.00pm at Mappleborough Green Primary School, Henley Road B80 7DR.

Mappleborough Green Parish Council members are hereby summoned to attend this meeting of the council for the purpose of transacting the business detailed on the below agenda.

The meeting is open to members of the public who are welcome to attend

## AGENDA

1. **Election of Chair** To elect a Chair of Council and to receive Declaration of Acceptance of Office.
2. **Election of Vice Chair** To elect a Vice-Chair of Council and to receive Declaration of Acceptance of Office
3. **Acceptance of Apologies** To receive apologies from absent members and record the reason for absence.
4. **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.
5. **Co-option:** To consider candidate for co-option as a Parish Councillor for Mappleborough Green Parish Council.
6. **Asset Register** To agree that the asset register is up to date and accurate
7. **Payments** To review the current Direct Debit arrangements and to agree, as appropriate, to their continuance.
8. **Bank Signatories** To note the current signatories on the Parish Council accounts
9. **Internal Auditor** To appoint an Internal Auditor for 2024/25
10. **Council Governance**
  - a. To review and adopt the Standing Orders
  - b. To review and adopt the Financial Regulations
  - c. To review and adopt the Code of Conduct
  - d. To review and adopt the Scheme of Delegation
11. **Meetings 24/25** To agree schedule of dates and venue for Council meetings for the rest of the year.

Parish Clerk  
13/05/2024